



ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,
Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Criterion: VI

Metric – 6.5.2



Criterion-VI Governance, Leadership & Management

6.5.2 Quality Assurance of the Initiatives of the Institution Includes

IQAC Meeting Minutes : 2020-21



ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)
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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

Meeting No :01 / 2020 -21

Date: 01/07/2020

IQAC Meeting Notice

All the members of IQAC are informed that a meeting would be held on 04.07.2020 at 9.30 A.M in IQAC room under the Chairmanship of Principal to discuss the following agenda.

Agenda:

1. Confirmation of the Minutes of the previous meeting.
2. Proposal of Annual Academic Plan of Action.
3. Preparation of Online Timetables and Workload
4. Creation of WhatsApp Groups and Zoom App
5. Online Admissions as per OAMDC

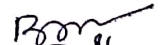

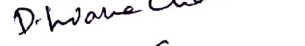
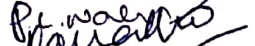
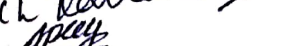


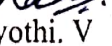
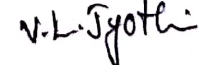

IQAC Coordinator




Principal

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

1. Rev. Dr. Sr. Fatima Rani. P
2. Mrs. B. Joyce 
3. Mrs. R. Sharon Rose 
4. Mrs. D. Swarna Charani Rai 
5. Dr. P. L. Narasimha Rao 
6. Mr. Ch. Rama Rao 
7. Dr. J. Pratapa Reddy 
8. Mrs. M. Usha Rani 
9. Mrs. G. Radhika 
10. Rev. Sr. Shalom Jyothi. V . 

Minutes of the IQAC Meeting

According to the notice circulated on 01-07-2020, the meeting was held on 4th July, 2020 at 9:30 a.m in IQAC room and the following members were present in the meeting.

Members Present :

1. Rev. Dr. Sr. Fatima Rami. P. - Chair Person
2. Mrs. B. Joyce - Coordinator *B. Joy*
3. Mrs. R. Sharon Rose - Addl. Coordinator *R. Sharon*
4. Mrs. D. Swarna Charani Rai - Addl. Coordinator *D. Swarna*
5. Dr. P. L. Narasimha Rao - Member *P. L. Narasimha Rao*
6. Mrs. Ch. Rama Rao - Member *Ch. Rama Rao*
7. Dr. J. Pratapa Reddy - Member *J. Pratapa Reddy*
8. Mrs. M. Usha Rani - Member *M. Usha Rani*
9. Mrs. G. Radhika - Member *G. Radhika*
10. Rev. Sr. Shalom Tyothi. V. - Member *V. Tyothi*

Agenda 1: Confirmation of the Minutes of the previous meeting
 The minutes of the previous meeting was read out by Mrs. B. Joyce, Coordinator of IQAC and all the members agreed to resolve the emergency closure of college from 20th March, 2020 to June, 2020.

Agenda 2: Proposal of Annual Academic Plan of Action.
The chair person Dr. Sr. Fatima Rani. P. advised to design the

Annual Academic Plan of Action including Academic and Non-Academic activities of the college and also ask the IQAC Committee to convey the message to all the HOD's of the Departments.

Agenda 3: Preparation of Online Timetables and Workload.
Mrs. R. Sharon Rose, Convenor of Timetable Committee proposed the

preparation of Online Timetables and workloads for all the departments to schedule the online classes in response to the notice of university dated on 4th July, 2020.

Agenda 4: Creation of Whatsapp groups and Zoom App.
Principal Dr. Sr. Fatima Rani. P, the Chair person instructed the

faculty of UG to Commerce On-line classes by creating whatsapp groups for each class as per the Mail received on 4th July, 2020 regarding introduction of online classes into UG Courses.

Agenda 5: Online Admissions as per OAMDC

According to the mail received from Academic cell APSCHE regarding Online Admissions and Online Format for Degree Colleges Online Admission Procedure was proposed by chair person Dr. Sr. Fatima Rani. P, Principal suggested Admission Committee Convenor Mr. Ch. Rama Rao, HOD of Physics and its members to discuss about Online-Admission Procedure and Fee Structure designed by the Government.

Action Taken report of IQAC first meeting held on 04-07-2020.

Plan of Action	Action Taken
Confirmation of the minutes of the previous meeting.	All the members of IQAC agreed and resolved the minutes of the previous meeting.

Proposal of Annual Academic Plan of Action.

As per the instructions of the Chairman Person Dr. Sr. Fatima Rani P, all the HOD's planned their departmental Academic and Non-Academic activities of the Academic Year 2020-21 and submitted the same to the IQAC.

Preparation of Online Timetable and Workload.

Online Timetable and workloads of all the departments are prepared and submitted to the Convenor of Timetable Committee.

Creation of Whatsapp Groups and Zoom App.

WhatsApp groups are created for each programme and Online classes are taken using Zoom App and Google meet platforms.

Online Admissions as per OAMDC

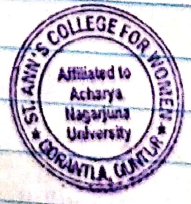
The Convenor of Admissions Committee Mr. Ch. Rama Rao provided awareness to the faculty regarding online admission procedure and Fee structure designed by the Government to proceed for this academic year 2020.

R. Rama Rao

Coordinator IQAC
St. Ann's College for Women
GORANTLA, GUNTUR-522034.

Dr. Sr. Fatima Rani

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034





Ph : 0863-2236470

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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034, A.P.

Meeting No : 02/ 2020 -21

Date: 04/11/2020


IQAC Meeting Notice

All the members of IQAC are informed that a meeting would be held on 06/11/2020 at 9.30 a.m in IQAC room under the Chairmanship of Principal to discuss the following agenda.

Agenda :

1. Confirmation of Previous Meetings.
2. Commencement of Off – Line Classes.
3. Remedial Coaching Classes
4. Re constitution of IQAC Committee


IQAC Coordinator


Principal

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

11. Rev. Dr. Sr. Fatima Rani. P.D.I.

12. Mrs. B. Joyce

13. Mrs. R. Sharon Rose

14. Mrs. D. Swarna Charani Rai

15. Dr. P. L. Narasimha Rao

16. Mr. Ch. Rama Rao

17. Dr. J. Pratapa Reddy

18. Mrs. M. Usha Rani

19. Mrs. G. Radhika

20. Rev. Sr. Shalom Jyothi. V



Minutes of the IQAC Meeting

As per the notice circulated on 04-11-2020, the meeting was held on 6th November, 2020 at 9:30 a.m. in IQAC room and the following members were present in the meeting.

Members Present:

1. Rev. Dr. Sr. Fatima Rani. P. - Chair Person
2. Mrs. B. Joyce - Coordinator *BJoyce*
3. Mrs. R. Sharon Rose - Addl. Coordinator *RSharon*
4. Mrs. D. Swarna Charani Rai - Addl. Coordinator *D.Sw*
5. Dr. P. L. Narasimha Rao - Member *P.L. Narasimha Rao*
6. Mr. Ch. Rama Rao - Member *Ch. Rama Rao*
7. Dr. J. Pratapa Reddy - Member *J. Pratapa Reddy*
8. Mrs. M. Usha Rani - Member *M. Usha Rani*
9. Mrs. G. Radhika - Member *G. Radhika*
10. Rev. Sri. Shalom Jyothi. V. - Member *V. Jyothi*

Agenda 1: Confirmation of previous meeting.

After lockdown 5.0 the IQAC Committee met with all the preventive measures of Covid-19 and resolved the minutes of the previous meeting.

Agenda 2: Commencement of Off-line Classes.

The chairperson Dr. Sr. Fatima Rani. P. announced the commencement of Off-line classes from 2nd November, 2020 for final year B.Sc. and B.Com 5th Semester students.

Agenda 3: Remedial Coaching Classes.

Dr. J. Pratapa Reddy proposed the conduction of remedial classes for the slow learners of all the departments.

Agenda 4: Reconstitution of IQAC Committee.

With the completion of the three years duration of the previous IQAC Committee the chair person Dr. Sr. Fatima Rani. P. proposed the reconstitution of IQAC Committee.

Action Taken report of IQAC Second meeting held on 06-11-2020.

Plan of Action	Action Taken
Confirmation of the minutes of the previous meeting.	After lockdown 5.0 the IQAC Committee met with all the preventive measures of Covid-19 and resolved the minutes of the previous meeting and agreed.
Commencement of Off-Line Classes.	Off-line classes for final year B.Sc and B.Com of 5 th Semester were commenced from 2 nd November, 2020 with regular Timetables and workloads.
Remedial Coaching Classes.	Remedial classes were conducted for the slow learners of all the departments to appear for ANU Examinations.

Reconstitution of IQAC
Committee.

With the completion of the
three years duration of the previous
IQAC Committee the chair person
Dr. Sr. Fatima Rani. P. nominated
Mrs. R. Sharon Rose as Coordinator
of IQAC with the addition of
new members.

Bsm

Coordinator IQAC
St. Ann's College for Women
GORANTLA, GUNTUR-522034.

Dr. Sr. Fatima Rani

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522034

